

Charles A. Dan, Jr.

Summary of qualifications	<p>A seasoned Federal contracting professional. Headquarters, Field, Government and Contractor experience.</p>		
Education	1972	Oklahoma State University	Stillwater, OK
		Bachelors in Business Administration	
	1984	University of New Mexico	Albuquerque, NM
		Masters in Public Administration	
Professional experience	2007 – 2008	Consultant/Instructor (Self-Employed)	
	<p>Taught introductory and advanced courses in Federal Contracting, for ESI International. Courses included a workshop on contract/baseline change management developed for DOE and presented at several DOE installations. Conducted a management review for DOE's Office of River Protection. Provided consultation and other services to Shaw AREVA, the Contractor building the Mixed Oxide (MOX) Fuel Fabrication Facility. As a consultant, provided input to several procurement policies and guides drafted for DOE's Office of Environmental Management.</p>		
	1994 - 2007	U.S. Dept. of Energy, Rocky Flats Project Office, CO	
	<p>Director, Contracts: Managed \$600M/year procurement activities, including drafting, negotiating and administering multi-billion dollar Rocky Flats Closure Contract. The successful contract completed the project a year ahead of schedule, and more than a half billion dollars under target cost. Contracting Officer with unlimited authority.</p>		
	1990 - 1994	Universities Research Associates, Dallas, TX	
	<p>Manager, Procurement Department: Managed \$500M/year procurement for Superconducting Super Collider (SSC) Laboratory, holding unlimited procurement authority for the Laboratory. Directed a staff of 100, including 3 group leaders and 7 section leaders.</p>		
	1985 - 1990	U.S. Dept. of Energy, Washington, DC	
	<p>Senior Procurement Analyst: Developed and issued procurement policy for DOE. Deputy Director for Procurement Management Review, leading procurement reviews of DOE contracting activities.</p>		
	1981 - 1985	U.S. Dept. of Energy, Albuquerque, NM	
	<p>Contract Specialist: Administered several management and operating (M&O) contracts, including Sandia Laboratories, Kansas City Plant, Pantex Plant, Pinellas Plant, and Rocky Flats Plant.</p>		
	1973 - 1981	U.S. Air Force, Albuquerque, NM	
	<p>Contract Specialist: Developed, negotiated, awarded and administered R&D contracts supporting the Air Force Weapons Laboratory. Contracting Officer.</p>		