

## **Jeff B. Reiten**

### **QUALIFICATIONS SUMMARY**

Senior-level professional with over (32) years experience in the area of Quality Assurance. Fourteen (14) of these years have been in management positions with (10) years specific to the management of audit and surveillance organizations. Strong background in the nuclear industry which includes extensive experience in the development, implementation and management of quality assurance programs for commercial nuclear and Department of Energy applications. Certified as an NQA-1 Lead Auditor for over (28) years and possess and excellent understanding of quality-related codes and standards, e.g., DOE Order 414.1C, 10CFR830 Subpart A, DOE/RW-0333P, NQA-1, 10CFR50 Appendix B, 10CFR71 Subpart H, 10CFR72 Subpart G, and ISO 9000 series.

Primary experience includes independent assessments, management control systems, regulatory compliance, program development, records management, supplier and subcontractor evaluations, corrective action management, document control, configuration management, data analysis and performance trending, readiness and operational reviews, and supply chain management activities.

### **KEY RESPONSIBILITIES**

#### **Hanford Nuclear Reservation**

Independent Contractor: Provided a variety of Quality Assurance activities to the Office of River Protection (ORP) for the Department of Energy (DOE). Primary responsibilities included the development of the DOE ORP QA Program Compliance Matrix; review/development of implementing procedures; conducting independent assessments; and the assignment and tracking of ORP procedure development and associated training.

Senior Quality Assurance Engineer: Responsible for the development, interpretation, approval and administration of Project Hanford QA Program requirements and procedures. Also participates as the designated representative to the QA Programs Director for management of associated personnel and activities. Perform as a Lead Auditor responsible for planning, scheduling, conducting and reporting audits and surveillances in areas primarily associated with Quality Assurance and Spent Nuclear Fuel OCRWM activities. Also perform as a team member in readiness and operational assessment reviews to standards, e.g., DOE O 425.1C, DOE STD 3006-2000, and DOE HDBK-3012-02003.

Compliance Assessment Manager: Responsible for the management of internal audits and surveillance's for Environmental, Quality, and Safety and Health Programs. Also responsible for the Hanford Action Tracking System (HATS) database and the coordination of Risk Evaluation System.

Support Services Manager: Responsible for the management of the Multi-Function Waste Tank Facility project departments for technical document editing, document control, records management, project training, qualifications, and procedure development.

Staff Consultant: Provide administrative assistance directly to the Performance Assurance Division Manager level. Responsibilities include development of KEH's Quality Management Program, support of operating systems and procedures, award fee planning, response and follow-up activities associated

with audits, surveillance's, and self-assessments. Also provided various Program Development Services to the Corporate Office covering topics such as Quality Assurance, Safety and Health, Environmental, and Project Management.

Program Development Supervisor: Responsible for the development and maintenance of QA operating systems and procedures for compliance with Quality, Environmental and Waste Management requirements. Also responsible for response and follow-up activities associated with internal and external Audit and Surveillance deficiencies.

Acceptance Inspection Supervisor: Responsible for the supervision of the Acceptance Inspection (Title III group). The Acceptance Inspection group provides official signature of acceptance of work as well as providing overviews of inspection activities, source inspections, walkdowns, and final review and turnover of project files.

Senior Quality Assurance Supervisor: Developed and implemented a Surveillance program for monitoring activities associated with miscellaneous construction processes. Responsibilities included scheduling, planning, performing, reporting, tracking and closeout activities.

#### **Basalt Nuclear Waste Repository Project**

Senior Quality Assurance Specialist: Under contract to the U. S. Department of Energy. Provided QA Program Development services during Conceptual Engineering and Data Collection Phase of the Waste Repository Project. Responsibilities included scheduling, planning, and performing a Surveillance Monitoring program of the integrating contractor, development and tracking of deficiencies, and assembly of audit and surveillance documentation for record turnover.

#### **South Texas Nuclear Project**

Principle Quality Assurance Specialist: Assistant to the Audit group supervisor for implementation of an internal Quality Assurance Audit and Surveillance program. Responsible in a Lead capacity for the supervision of auditors tasked with auditing all activities associated with construction of the plant. Also performed investigations of concerns generated through the site's Quality Concern Hotline and reviews of documentation during system turnover.

#### **Waterford III Nuclear Project**

Senior Quality Assurance Specialist: Developed and participated in a QA Records Verification program. Responsible in a Lead capacity for the supervision of a Records Review group during the review and processing of records prior to system turnover. Also performed extensive reviews dealing with NRC licensing concerns and litigation's.

#### **WPPSS Nuclear Projects 3 and 5**

Senior Quality Assurance Engineer: Participated as a Lead Auditor responsible for planning, scheduling and implementing internal audits in all areas associated with construction of the plant. Also performed review of contractor documentation at time of records turnover.

---

## **WPPSS Nuclear Project 2**

Senior Quality Assurance Engineer: Participated as a Lead Auditor responsible for planning, scheduling and implementing internal audits in all areas associated with construction, turnover and start-up of the plant.

## **WPPSS Nuclear Projects 1 and 4**

Audit Group Supervisor: Responsible for planning, scheduling, and implementation of an internal Audit Program during the construction of the plant. Also performed vendor surveillance's and pre-award surveys for all Quality related procurements.

Quality Assurance Engineer: Participated in internal audit and surveillance activities. Also performed QA reviews of procurement documents and concrete placement packages.

Quality Control Inspector: Performed Level II inspections of miscellaneous Civil, Structural, and Mechanical activities.

## **Hanford Nuclear Reservation**

Quality Technician: Worked in the Research and Development group. Responsibilities included design, construction and testing of reactor core assemblies for the Fast Flux Test Facility. Also performed visual, dimensional and nondestructive inspections on assemblies.

## **EDUCATION**

Bachelor of Science Degree - Eastern Oregon State

## **CERTIFICATIONS & PROFESSIONAL AFFILIATIONS**

Certified NQA-1 Quality Assurance Lead Auditor  
Member American Society for Quality

## **EMPLOYMENT HISTORY**

Hanford Nuclear Reservation, Washington  
Richland, Washington

- Longenecker and Associates
  - Project Assistance Corporation
  - Fluor Hanford
  - Fluor Daniel Northwest
  - Kaiser Engineers Hanford
- Independent Contractor, 7/09 to present  
Independent Contractor, 10/08 to 6/09  
Senior Quality Assurance Engineer, 12/98 - 9/08  
Compliance Assurance Manager, 10/96 - 2/98  
Compliance Assessment Manager, 12/94 - 9/96  
Support Services Manager, 12/92 - 2/94  
Staff Consultant, 6/91 - 12/92  
Program Development Supervisor, 10/89 – 6/91  
Acceptance Inspection Supervisor, 2/89 – 10/89  
Senior Quality Assurance Supervisor, 3/88 - 2/89

Basalt Nuclear Waste Repository Project  
Richland, Washington

- MAC Technical Services Senior Quality Assurance Specialist, 8/87 - 3/88

South Texas Nuclear Project  
Bay City, Texas

- EBASCO Services Principle Quality Assurance Specialist, 2/85 - 8/87

Waterford III Nuclear Project  
Taft, Louisiana

- EBASCO Services Senior Quality Assurance Specialist, 10/83 - 2/85

WPPSS Nuclear Projects 3 and 5  
Elma, Washington

- EBASCO Services Senior Quality Assurance Engineer, 6/82 – 10/83

WPPSS Nuclear Project 2  
Richland, Washington

- Wash Public Power Supply System Senior Quality Assurance Engineer, 3/82 - 6/82

WPPSS Nuclear Projects 1 & 4  
Richland, Washington

- J. A. Jones Construction Company Audit Group Supervisor, 9/80 - 3/82
- Guy F. Atkinson Quality Assurance Engineer, 1/80 - 9/80  
Quality Control Inspector, 1/79 - 1/80

Hanford Nuclear Reservation, Washington  
Richland, Washington

- Westinghouse Hanford Company Quality Technician (FFTF R&D), 2/77 - 1/79